

Winchester Basics Bank Website Terms & Conditions

1) Definitions

"Site" - <http://winchesterbasicsbank.co.uk> .

"We", "us", "our" - Winchester Basics Bank.

"Referral Agent" – a partner organisation that has been approved and authorised by and registered with Winchester Basics Bank

"Registered User" – a person officially approved and authorised by Winchester Basics Bank to access and use the site and who has been given a personal and confidential password

"Users" – Referral Agents, Registered Users, Winchester Basics Bank staff and lead volunteers

"Unauthorised Person" – anybody other than a Referral Agent, Registered User, staff member or Lead volunteer.

2) Purpose of the site

The purpose of the site is to enable users to have a reliable and up to date source of information about our charity and to provide an online referral service for Winchester Basics Bank to Registered Users acting for registered Referral Agents.

We want users to make full use of our site, to use the data on the site to provide information and materials for use in helping clients. However, Winchester Basics Bank needs to ensure that the site is not abused or unfairly exploited, so it is necessary that certain conditions have been imposed on its use.

Duties of a Registered User

All registered users, referral agents, staff and Lead Volunteers agree to:

- Provide true, accurate, current, and complete information about yourself for registration purposes
- Provide true, accurate, current, and complete information about clients for registration purposes
- Maintain confidentiality of all details you may have access to, however provided
- Process all personal data in accordance with the relevant Data Protection legislation
- Keep passwords secure and do not share them with unauthorised or unregistered users.

3) What the site should not be used for

The site should not be used:

- a) to create a database (electronic or otherwise) that includes material downloaded or otherwise obtained from our site except where expressly permitted;
- b) in such a way so as to remove the copyright or trade mark notice(s) from any copies of any material made in accordance with these terms;
- c) to upload, post, email or otherwise transmit any content that is unlawful, harmful, threatening, abusive, harassing, ? tortious, defamatory, vulgar, obscene, libellous, invasive of another's privacy, hateful, or racially, ethnically or otherwise objectionable;
- d) to upload, post, email or otherwise transmit any unsolicited or unauthorised advertising, promotional materials, "junk mail," "spam," "chain letters," "pyramid schemes," or any other form of solicitation;
- e) to upload, post, email or otherwise transmit any material that contains software viruses or any other computer code, files or programs designed to interrupt, damage, destroy or limit the functionality of any computer software or hardware or telecommunications equipment;
- f) in any way that might infringe third party rights or that might bring Winchester Basics Bank into disrepute.

4) Registration, user name and password

Access to certain parts of our site may require users to register and provide certain information about themselves and where this is so, the users must agree to:

- 1) provide true, accurate, current and complete information about themselves as prompted (such information being the "Registration Data"); and
- 2) maintain and promptly update the Registration Data to keep it true, accurate, current and complete.

4.1) Registration Data & Information supplied about Clients

Registration Data and information provided by Registered Users about clients is subject to our Privacy Policy.

Registered Users must agree to

- a) provide true, accurate, current and complete information about themselves and clients
- b) maintain the confidentiality of all details and information obtained
- c) process all personal data of clients in accordance with all relevant data protection legislation

4.2) Unique user name and password

The registration processes on our site will involve users being allocated a unique user name and password that gives access to individual and personal accounts. Users are responsible for maintaining the confidentiality of their user name and password, and are fully responsible for all activities that occur under their password or account. User's

name and passwords should remain confidential and should not be shared with or used by any other person.

[NOTE: no unauthorised person should have access to password protected pages on the site]

4.2.1 Registered User and creating accounts

The Registered User will be responsible for creating their own account in accordance with the procedure outlined by Winchester Basics Bank. The Registered User shall be responsible for ensuring that information provided at the time of creating the account is true, accurate, current and complete. Winchester Basics Bank shall have the right to amend the Referral Agent name and/or Department name (if applicable) in the event that the information has been entered incorrectly and to query the account details with the Registered User if there is sufficient reason to believe that an error may have been made.

4.2.2 What users agree to do

Users agree to:

- (a) immediately notify Winchester Basics Bank of any unauthorised use of their user name, password or account and any other breach of security; and
- (b) ensure that they exit from their account at the end of each session.

4.2.3 Referral Agents and Registered User's responsibilities

The Referral Agent and its Registered User(s) will be fully responsible for all activities that occur under the Registered Users' Username(s) and Password(s). The Referral Agent and the Registered User agree:

- a) that only the Registered User will use their own personal Username and Password;
- b) to immediately notify Winchester Basic Bank of any unauthorised use of the Registered User's Username and Password and any other relevant breach of security;
- c) that the Registered User will exit from their account at the end of each session; and
- d) that both the Registered User the Referral Agent will be jointly liable under these Terms and Conditions for all liabilities of the Registered User.
- e) to get the consent of their clients to store their personal data on the site
- f) inform Winchester Basics Bank by emailing Winchbbank@gmail.com when any user leaves their organisation so that their account can be disabled,

4.3) Failure to comply with Clause 4

Winchester Basics Bank cannot and will not be liable for any loss or damage arising from the Registered User's or Referral Agent's failure to comply with their obligations under this Clause 4.

5) Copyright

All content (including text, images, logos, design and technical aspects) on this site is owned by or licensed to Winchester Basics Bank. Content on public areas of this site may be downloaded and used for personal and charitable purposes only. The use of content found on this site for commercial purposes is strictly prohibited unless prior written consent is obtained from Winchester Basics Bank.

6) Accessibility

Whilst Winchester Basics Bank try to ensure full and uninterrupted access to this website, parts or all of this website may become restricted or inaccessible at any time and without notice. We take no responsibility for any loss or damage incurred as a result of any limited accessibility of this site.

7) Privacy policy

Any information transferred by users to Winchester Basics Bank via this website will be held in accordance with our Privacy Policy.

8) Site Safety

Whilst every effort has been taken to ensure that the site is free from viruses, no warranties are given that this is always the case. Users are responsible for ensuring that they have installed adequate virus checking software. Winchester Basics Bank shall not be liable for any viruses or any other computer code, files or programs designed to interrupt, restrict, destroy, limit the functionality of or compromise the integrity of our site or any hardware on which it is hosted.

9) External links

Some pages on this website have links to external websites and/or other web resources. The content of any external websites and/or other web resources is the responsibility of the owner of the linked to website or web resource - we take no responsibility for the contents, services or products advertised on any external website linked to in this way.

10) Linking to our website

Winchester Basics Bank welcomes links to our website, including 'deep linking' by which a link to a specific page that is not the Home Page may be included.

The contents of our website (or any page from it) may not be displayed independently of the website nor allowed to be displayed surrounded or framed or otherwise surrounded by material not originating from Winchester Basics Bank without the consent of Winchester Basics Bank.

11) General

The use of this website by all users is subject to compliance with these terms and conditions. These terms and conditions may be updated by Winchester Basics Bank from time to time without notice, so it is the responsibility of all users to review these terms and conditions periodically for changes.

Continued use of this site confirms the acknowledgement and compliance of all users with these terms and conditions.